



DEPARTMENT OF ENVIRONMENT

Checklist: EIA SCREENING APPLICATION

Applicants must submit completed applications to include requirements in the checklist below. Take note that providing false and misleading information is an offence under the Environment Management Act 2005.

An EIA Officer will vet your EIA Screening Application at the counter to ensure that the application form and all of the requirements below is fulfilled before the application can be received for processing. Incomplete applications will not be received.

No.	Requirements to be submitted by Developers	Submitted (Yes/No)	Comments			
1	Completed EMA/EIAP 1 Screening Form. <i>The application form should be filled in correctly, signed and dated by the applicant.</i>					
2	Screening Fee: \$242.22					
3	Locality plan sufficient to identify the land or premises to which the proposal relates					
4	Any other information, plans or drawings needed to describe the proposed development					
5	6 hard copies of the application and accompanying documents					
6	1 electronic copy in PDF format					
8	Consent from the Development Approving Authority (E.G. Lands Department, Department of Town and Country Planning, I Taukei Land Trust Board etc.) *					
9	<ul style="list-style-type: none"> ➤ Business Registration Certificate ➤ Foreign Investment Registration Certificate for Foreign Investors (<i>for foreign investors only</i>) 					
	Address of Lodgment: <table style="width: 100%; border: none;"> <tr> <td style="width: 33%; vertical-align: top;"> Central /Eastern Division Department of Environment 19 McGregor Road Ground Floor Suva </td> <td style="width: 33%; vertical-align: top;"> Western Division Department of Environment Level 1, Rogorogovuda House Tavewa Avenue Lautoka </td> <td style="width: 33%; vertical-align: top;"> Northern Division Department of Environment Local Timber Building; Nasekula Road Labasa </td> </tr> </table>			Central /Eastern Division Department of Environment 19 McGregor Road Ground Floor Suva	Western Division Department of Environment Level 1, Rogorogovuda House Tavewa Avenue Lautoka	Northern Division Department of Environment Local Timber Building; Nasekula Road Labasa
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* Requirements are not compulsory

FOR OFFICIAL USE ONLY:

Name and Signature of Receiving officer:

Date Received :

Receipt Number :