

MINISTRY OF WATERWAYS AND ENVIRONMENT

Department of Environment



FORM A

ENVIRONMENT IMPACT ASSESSMENT CONSULTANT REGISTRATION SCHEME REGISTRATION FORM

SECTION A-PERSONAL INFORMATION

Category of registration (please tick in box) Note if you wish to apply as EIA consultant and Subject Specialist, please tick both boxes.		Principal Consultant		Technical Assistant
		Assistant Consultant		Review Consultant (optional)
Full Name				
Title (Prof, Dr., Mr., Mrs., Ms)				
Date of Birth				
Passport Number (Foreigners only) attach evidence.				
Organization				
Job title				
Home Address:				
				Recent Photo
Post code Country				
Work/ Office Address:				
Post code Country				
Which address would you like the Department to use: Home Office				

All future correspondences will be sent to the address indicated.

Contact Information:

Telephone (Work):

Email:

Fax (Work) :

Cell Phone:

How would you like to receive general correspondence? Email

Mail

Area of Expertise

Note:

- (i) Applicants for Principal Consultant and Assistant Consultant category may select up to four fields from the list of areas of expertise. You may also indicate other relevant fields that are not in the list. Mandatory interview will be conducted for applicants applying for more than four fields.
- (ii) Technical Assistant may only choose three fields.

(i)

(ii)

(iii)

(iv)

Further explanation on your expertise (optional)

SECTION B.1: ACADEMIC QUALIFICATIONS/TRAINING COURSES.

Course/training provider.	Date Duration (started-completed)	Full time or part time	Course title	Subject/ Area studied.	Award	Details for verification; Name,address,tel,fax, Email,company.

*Please ensure certified copies of certificates are enclosed and please use attachments if this space is inadequate.

SECTION B.2 ACADEMIC QUALIFICATIONS/ TRAININGS

Describe your Expertise

Write not more than 1 page (250 words) briefly describing your expertise. Include information regarding your affiliation with any EIA or environment management related organizations/institutions.

In your description, highlight:

- Factors that make you different from others in the same field.
- Your specialisations and unique skills.
- Any awards that demonstrate your effectiveness, expertise.

SECTION C: WORKING EXPERIENCE

Dates and Duration	Organization	Job title	Responsibilities	Verification source- name, company, address, fax, email.

Section D: EIA Project Details

Provide brief details below about the most recent projects you have worked on. These can be either government or relevant private sector projects. (Maximum 5)

The description of the project is important, as it provides information about the kind of projects you can work on for the Fiji Government.

Project One

Client name:			
Project type:			
Project cost:			
Project start date:		Project end date:	
Your role in project:			
Project team leader (include contact details):			

Referee contact name:			
Referee contact details:			
Project description (approx 100 words only):			

Project Two

Client name:			
Project type:			
Project cost:			
Project start date:		Project end date:	

Your role in project:	
Project team leader (include contact details):	
Referee contact name:	
Referee contact details:	
Project description (approx 100 words only):	

Project Three

Client name:	
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Project type:			
Project cost:			
Project start date:		Project end date:	
Your role in project:			
Project team leader (include contact details):			
Referee contact name:			
Referee contact details:			
Project description (approx 100 words only):			

Project Four

Client name:			
Project type:			
Project cost:			
Project start date:		Project end date:	
Your role in project:			
Project team leader (include contact details):			
Referee contact name:			
Referee contact details:			

Project description (approx 100 words only):

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Project Five

Client name:			
Project type:			
Project cost:			
Project start date:		Project end date:	
Your role in project:			
Project team leader (include contact details):			

Referee contact name:	
Referee contact details:	
Project description (approx 100 words only):	

SECTION E: OTHER ENVIRONMENTAL MANAGEMENT EXPERIENCE

Dates & Duration of Study	Description of work (please provide a 2-3 sentence summary of the work undertaken	Job title held	Responsibilities	Verification Source- name, company, address, tel, fax, email

SECTION F SCOPE OF CERTIFICATION

The development field(s) selected must correspond with work experience included in this application form.

This information is included in the EIA Consultants Register to assist Clients in selecting EIA Consultants with appropriate development experience. For each category (i.e. PC or TA) please select a minimum of **1** and a maximum of **4** boxes **ONLY**.

Assistant Consultants are to fill the Technical Experts Category **only**

When ticking the **OTHERS** column please specify the field of expertise

Principal Consultant (PC)		Technical Assistant (TA)	
<input type="checkbox"/>	Agriculture	<input type="checkbox"/>	Hydrology
<input type="checkbox"/>	Forestry	<input type="checkbox"/>	Geotechnical
<input type="checkbox"/>	Fishery	<input type="checkbox"/>	Coastal Processes
<input type="checkbox"/>	Infrastructure (roads, airport etc)	<input type="checkbox"/>	Marine flora and fauna
<input type="checkbox"/>	Water Supply/ Sewerage	<input type="checkbox"/>	Terrestrial flora and fauna
<input type="checkbox"/>	Power & Gas	<input type="checkbox"/>	Fisheries and Aquaculture
<input type="checkbox"/>	Waste disposal and treatment	<input type="checkbox"/>	Corals
<input type="checkbox"/>	Resort & Foreshore Development	<input type="checkbox"/>	Forests
<input type="checkbox"/>	Water Bottling Processing	<input type="checkbox"/>	Pollution and Waste Management
<input type="checkbox"/>	Mining	<input type="checkbox"/>	Water and wastewater
<input type="checkbox"/>	Industry (poultry , cement, fertilizer)	<input type="checkbox"/>	Drainage and Irrigation
<input type="checkbox"/>	Others	<input type="checkbox"/>	Watershed management
<input type="checkbox"/>		<input type="checkbox"/>	Energy
<input type="checkbox"/>		<input type="checkbox"/>	Infrastructure/ Planning
<input type="checkbox"/>		<input type="checkbox"/>	Others *

SECTION G Declaration

I hereby apply for registration and agree to observe and abide by the Code of Practice specified in the final part of this form. I certify that the statements contained in this form are correct to the best of my knowledge and belief.

Signature:	Date:
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References

Name:
Address:.....
Tel: Fax:.....
E-mail:

CODE OF PRACTICE

All EIA Consultants and EIA Assistants are obliged to improve the standing of the environmental impact assessment profession by rigorously observing the following Codes of Practice. **Failure to conform to the code of practice may result in suspension or deregistration.**

- All registrants shall:
- Act professionally, accurately and in an unbiased manner;*
- Strive to increase the competence and prestige of the environmental impact assessment profession;*
- Assist those under my supervision (if relevant) in developing their management, professional and environmental impact assessment skills;*
- Not to undertake any job that I am not competent to perform;*
- Not to represent conflicting or competing interests and to disclose to any client or employer any relationship that may influence my judgment;*
- Not to accept any inducement, commission, gift or any other benefit from any interested party or knowingly allow colleagues to do so;*
- Not to intentionally communicate false or misleading information that may compromise the integrity of any EIA study; and*
- Not to act in any way that would prejudice the reputation of the EIA Consultants Registration Scheme or the environmental consultants registration process and to co-operate fully with any inquiry in the event of any illegal breach of this code.*

Completed forms: If you have completed the form, it should be addressed to
Director of Environment, Department of Environment, Magan House 19 MacGregor Road,
Suva, Fiji **OR** P.O.Box 2109, Govt Buildings, Suva.Fiji.

SECTION H.

**ENVIRONMENT IMPACT ASSESSMENT CONSULTANT REGISTRATION
APPLICATION CHECKLIST.**

Please ensure that your completed application consist of the following documents before it is forwarded to Department of Environment.

Documents	Put a tick.
Registration form	
Referee assessment form	
Curriculum vitae (CV)	
Copies of certified academic Certificates.	