



Form: EMA/WDR 6
APPLICATION FOR RECYCLING PERMIT
(Reg. 46)



Notes

1. A commercial or industrial facility must not handle, store, process or control any hazardous substance, or produce or generate any waste, pollutant or hazardous substance, without a permit under Part 5 of the Environment Management Act 2005. A person who breaches this requirement commits an offence and is liable on conviction to a fine of \$250,000 and to imprisonment for 3 years for a first offence. For a second or subsequent offence the maximum penalty is £750,000 and 10 years imprisonment. Where a body corporate is the offender, the maximum penalty is 5 times the fine.
2. A person who fails to comply with a condition of a permit commits an offence and is liable on conviction to a maximum fine of \$10,000 and to imprisonment for 2 years.
3. In addition, the WPC Administrator may apply to the court for an order to stop the work or operation.
4. This form sets out information on an application for a permit that the WPC Administrator needs to make a decision on whether to issue a permit and if so what conditions to attach.
5. The applicant should follow the format of this form as far as possible and should provide detailed and accurate descriptions of the facility location and operation and of the proposed activity. If details are not available, reasons must be given.
3. A fee of \$100.00 is payable to the WPC Administrator on submission of this form and should accompany it. The fee for the permit, if issued, will depend on the nature of the permit issued. Fees are payable by cash or cheque to the Department of Environment.

Part A – General information

A1 Facility

Name and address of the facility

[State if an individual or firm or body corporate]

[A company or firm must apply through an individual in accordance with its Articles of Association or partnership agreement]

Trading name if a business

Business licence no: *[If applicable]*

VAT no: _____

A2 Owner or authorised person for purposes of holding a permit

Name _____

Status

[Owner or authorised person]. If latter, state nature of authorisation]

Position (in firm or body corporate)

Address

Telephone: _____ Facsimile: _____

Mobile: _____ E-mail: _____

A3 Premises to which the permit will relate

[A separate permit is required for each site but a single application may be made in respect of the facility]

Existing New

A4 Type of permit required (may be more than one)

- Batteries handling
- Plastic bottles
- Landfill
- Recycling
- Waste transport
- Solid waste dump

A5 Previous applications

- No previous application under the Regulations for a permit for the facility
- Previous decision on a permit (Give details)

A6 Other applications

- No other application pending under the Regulations for a permit for the facility
- Other application pending (Give details)

A7 Occupier

Full name of occupier of premises, if other than applicant

Postal Address: _____

Telephone: _____ Facsimile: _____

Mobile: _____ E-mail: _____

A8 Local authority

Council

Contact person: _____

Postal Address: _____

Telephone: _____ Facsimile: _____

Mobile: _____ E-mail: _____

A9 Landowner

Full name of landowner/land owning unit, if other than applicant

Postal Address: _____

Telephone: _____ Facsimile: _____

Mobile: _____ E-mail: _____

State whether the landowner (if not the applicant) has consented to –

(a) the proposed activity;

(b) site inspection being carried out for purposes of this application

If the land is native land, state the view of the NLTB on the application

Part B – Details of the regulated activity

Batteries handling permit

Nature of handling activity (import/manufacture/distribution/wholesale)

Number of batteries to be imported/manufactured/distributed/bought wholesale during a year (in tonnes or units)

Source of batteries

Nature of premises where batteries will be manufactured/stored (Appendix A)

Destination of batteries after import/manufacture/distribution/wholesale

Arrangements for collection of used batteries

Location and capacity of collection points

Name of operator

Proposals for notifying consumers of the collection points

How batteries will be taken from collection points to recycling plant

Proposals for encouraging use of battery collection centres

Final disposal of batteries

No. and type of staff employed in batteries handling

Training arrangements in place (Appendix B)

Plastic bottles permit

Nature of bottling activity (import or manufacture of plastic bottles)

Quantity of bottles proposed to be imported/manufactured each year (in Kgs or units)

Source of bottles/materials

Nature of premises where bottles will be manufactured/stored (Appendix A)

Distribution of bottles after import/manufacture

Arrangements for collection of used bottles

Locations and capacity of collection points

Name of operator

Location of collection points

Proposals for notifying users of bottles of the collection points

How bottles will be taken from collection points to recycling plant

Proposals for encouraging use of bottle collection centres

Proposed name and distinguishing marks on bottles

No. and type of staff employed in bottles import/manufacture

Training arrangements in place (Appendix B)

Landfill permit

Size and nature of premises (Appendix A)

Nature and amount of material to be received

Security arrangements at the premises

Nature and frequency of incineration, if any (Appendix C)

Nature of recycling processes

Waste water

Water consumption in m³/day

(a) industrial

(b) domestic

Waste water treatment

Provide a flow diagram for the treatment scheme

Waste water discharge in m³/day

State the location of the discharge

Analysis of treated waste water -
pH, BOD, COD, SS, O & G

Other (indicate the corresponding standards applicable).

Air Pollution

(a) Provide a flow diagram for the emission control system for each process

(b) Details of facilities provided for control of fugitive emissions due to material handling, process, utilities etc.

(c) Fuel consumption – name of fuel, quantity per day

(d) Stack emission monitoring results in relation to ambient air quality standards

Hazardous Waste Management

(a) Nature of waste to be generated

(b) Details of disposal (including point of final discharge)

(c) Attach analysis report of characteristics of hazardous waste generated (including leachate test if applicable).

(d) Details of waste proposed to be taken in auction or import, as the case may be, for use as raw material.
(Name, quantity, Basel Convention list position)

No. and type of staff employed at the landfill

Training arrangements in place (Appendix B)

Cost of operating the landfill

Cost of pollution control equipment including environmental safeguard measures

(i) Capital

(ii) Recurring

Recycling permit

Size and nature of premises (Appendix A)

Nature and amount of material to be received

Nature and amount of recycling

Nature of recycling equipment

Installed capacity

Products manufactured

Manufacturing process

Disposal of recycled product

Raw material consumed (tonnes /year)

(Provide a manufacturing process flow diagram for each product)

Maintenance arrangements for recycling equipment

Final disposal of material

Proposed quantity of waste material exported each year

Proposed destination country/countries

Method of dealing with hazardous wastes

No. and type of staff employed in recycling

Training arrangements in place (Appendix B)

Cost of recycling

Cost of pollution control equipment including environmental safeguard measures

(i) Capital

(ii) Recurring

Waste transport permit

Details of transport business

Nature of garage premises (Appendix A)

Number and type of vehicles

Schedule of maintenance

Nature of material to be transported

Amount of material to be transported

Origin of loads

Destination of loads

Handling arrangements for wastes and pollutants

Arrangements for hazardous materials

Number of drivers

Other staff employed

Training arrangements (Appendix B)

Location of garage premises

Size and nature of premises

Solid waste dump permit

Location of solid waste dump

Size and nature of premises (Appendix A)

Nature of material to be dumped

Amounts of material to be dumped

Particulars of disposal of material

Use of incineration (if any) (Appendix C)

Use of scavengers (individual recyclers)

Use of permitted recyclers

Hazardous waste collection system

Treatment, storage and disposal facility (TSDF)

Pollution control system equipment

No. of staff employed

Distribution of tasks

Training arrangements in place (Appendix B)

Cost of operating the dump

Cost of recycling

Part C – Declaration

As [owner][authorised person] of the facility described above –

- (a) I certify that the particulars set out above are true to the best of my knowledge and belief;
- (b) I hereby apply for a waste recycling permit/waste recycling permits for the facility in accordance with the Environment Management (Waste Disposal and Recycling) Regulations 2007;
- (c) I agree to abide by the conditions imposed by the Waste & Pollution Control Administrator, including:
- To provide access to the facility premises by environmental inspectors for the purpose of determining compliance with the permit conditions;
 - To engage in the regulated activity only as permitted by the permit;
 - To send returns to the WPC Administrator as required under Division B of the Regulations;
 - To pay applicable fees;
- (d) I understand that failure to comply with the permit conditions may result in an immediate Fixed Penalty of \$1,000 and other penalties under the Environment Management Act 2005.

Signature of applicant _____

Name in print _____

Date _____

Signature of witness _____

Name in print _____

Date _____

Appendix A **Site plan of the premises to which the permit will apply**

Appendix B **Staffing and training arrangements of the facility**

Appendix C **Particulars of incineration facilities (if any)**

Send this form in triplicate, with the \$100.00 application fee, to:
Waste & Pollution Control Administrator
c/- Department of Environment,
P.O. Box 2109, Government Buildings,
Suva

For office use:

Application ID No: _____

Date received _____
