

## MINISTRY OF WATERWAYS AND ENVIRONMENT

The Ministry of Waterways and Environment was established in recognition that Waterways Management and the preservation of Fiji's Natural Environment share many inherent linkages. Fiji's waterways, as part of our Natural Environment, share a unique vulnerability to the worsening impacts of climate change where the fundamental move will streamline Government's ability to direct environmental funding and support to the nation's flood adaptation and resilience efforts.

Vacancy No	Position Title - Station	Location	Contract Term	Salary Band & Range	# of Positions
DWW 88/2019	Engineer - Irrigation	HQ, Suva	3 years	G - \$28,605.45-\$34,707.95	1
DWW 89/2019	Engineer - River	HQ, Suva	3 years	G - \$28,605.45-\$34,707.95	1
DWW 90/2019	Engineer - Watershed	HQ, Suva	3 years	G - \$28,605.45-\$34,707.95	1
DWW 91/2019	Technical Officer - River	HQ, Suva	3 years	F - \$22,528.74-\$28,883.00	1
DWW 92/2019	Technical Officer - Coastal	HQ, Suva	3 years	F - \$22,528.74-\$28,883.00	1
DWW 93/2019	Technical Officer – Quantity Surveyor	HQ, Suva	3 years	F - \$22,528.74-\$28,883.00	1
DWW 94-96/2019	Technical Assistant – Autocad	Central/ West/North	3 years	E – \$19,041.75 – \$24,412.50	3
DWW 97/2019	Secretary	HQ	3 years	E – \$19,041.75 – \$24,412.50	1
DWW 98/2019	Executive Officer	HQ	3 years	E – \$19,041.75 – \$24,412.50	1
DWW GWE 02-15/2019	Laborer	2 Navua/ 3 Nausori/ 3 Lautoka/ 2 Ba/4 Labasa	3 years	A - \$4.60-\$5.90/hr	14
DWW GWE 16-19/2019	Carpenter	1 Central/ 1 West/1 Labasa/ 1 Dreketi	3 years	D - \$7.50-\$9.61/hr	4
DWW GWE 20/2019	Cleaner/Messenger	HQ	3 years	A - \$4.60-\$5.90/hr	1
DE GWE 01/2019	Cleaner/Messenger	HQ	3 years	A - \$4.60-\$5.90/hr	1

\* Additional performance payments may be available for our highest performers in accordance with the Public Service Commission guidelines.

The appointment process for these positions will be in accordance with the Public Service Commission Open Merit Recruitment and Selection Guideline. A full application package, including the role description for each position is available from Ms Renu Chand (Manager Human Resources) ([recruit.waterwaysnenvironment@gmail.com](mailto:recruit.waterwaysnenvironment@gmail.com)). All applicants are encouraged to obtain this information to assist with your written application.

### ELIGIBILITY

All applicants for employment in the Ministry of Waterways and Environment must be of good character, with a background that demonstrates their commitment to public service values contained in the Fijian Constitution. Applicants must also be Fijian Citizens, under age 55 and with a clear police record. The applicant will be required to provide a medical certificate and police clearance prior to taking up duty.

### APPLICATION PROCESS FOR ALL VACANCIES

To apply and be eligible for consideration applicants must submit the following three documents;

- 1) A cover letter addressing knowledge, experience, skills and abilities required (as specified in the role description available from Ms Renu Chand, [recruit.waterwaysnenvironment@gmail.com](mailto:recruit.waterwaysnenvironment@gmail.com); strictly not more than 2 pages;

- 2) A current CV/Resume with referee contact details; and
- 3) Copies of Academic Transcripts and certificates.

### SUBMISSION

All Applications must be submitted by **Monday 29 July, 2019**.

**NO LATE APPLICATION WILL BE CONSIDERED.**

Applicants are encouraged to submit their applications on the address given below;

**Application by Post:**

The Permanent Secretary  
Waterways and Environment  
G P O Box 1292  
SUVA

**Applications Delivered:**

“Vacancy Reference Number”  
The Recruitment Officer  
318 Bali Towers  
Toorak Road  
Suva

**Application by email:**

[recruit.waterwaysnenvironment@gmail.com](mailto:recruit.waterwaysnenvironment@gmail.com)

Preferred Method